



January 15, 2025

Dear Vendor,

It is that time of year again, MARKET PLANNING SEASON!

I wanted to take this opportunity to ask for your commitment to the Richwood Farmers Market 2025 market season. Enclosed with this letter is the Richwood Farmers Market Vendor Application and all other required paperwork. Please review this information to make sure you understand our Market Rules.

The market will remain at the Richwood Lake park in 2025!
We also plan on continuing the food truck Thursdays so be on the lookout for the schedule soon!

WE NEED YOUR HELP TO ADVERTISE!!!!

- Our Market will Start on June 12, 2025
- Markets will occur every Thursday from 4-7PM with setup at 3:30PM
- Our Market will End on October 9, 2025
- We are keeping our annual vendor fee at \$100.00 this season
- We will continue offering new vendors a “trial” period where they can purchase a 3-week space for \$15.00.
- We are still opening the market up to “handmade” crafting items; however, our focus will always be on produce and products made from your very own produce, these vendors will be limited to 2 per market and will need to commit to at least 3 markets. This will be reviewed throughout the season so please let us know your thoughts over the course of the market.

We will be holding a Vendor Meeting open house on 3/13/2025 from 5-6:30 PM at the Richwood-North Union Public Library to gather feedback and look for ways to continue growing the market. Please stop in anytime during the open house to help us plan for the upcoming season and share your feedback.

We ask that you make your commitment and return the required paperwork by no later than May 1, 2025.

Thank you for your time, and I truly wish you a safe, profitable, and fun market season.

Warmest Regards,
Shauna Chapman
Richwood Farmers Market Manager